

SUBSTITUTE TEACHERS

The Superintendent, or his/her designee, should make every effort to provide qualified substitute teachers who are certified either as a substitute or regular teacher. Prior to the initial placement on the substitute teacher roll, the candidate shall be required to file written references and participate in a personal interview.

Prior to the start of each school year the Central Office will publicly advertise for substitutes and in September will compile a list of approved certified substitute teachers and disseminate it to each of the principals in the public-school system.

The Superintendent of Schools shall set the salary and classifications for substitutes annually.

NOTE: There is no benefit package for daily substitute teachers.

Permanent Substitute Teachers

With prior approval of the superintendent, each school may each employ a substitute teacher on a permanent yearlong basis following the student calendar.

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